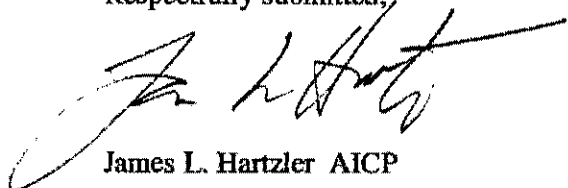


VILLAGE should feel free to invite other interested local persons as desired. I will provide twenty (20) copies of all handouts and materials)

I've enclosed three (3) copies of this document. If the terms of this Letter-Agreement are accepted, please sign below and return one (1) copy to me. After receipt of this material, I will contact you to discuss a date for the workshop, finalize arrangements.

The terms of this Letter-Agreement shall expire if not executed within thirty (30) days from the date of this letter. If you have any questions, please don't hesitate to give me a call. I look forward to working with you and the Village of Thornville on this endeavor.

Respectfully submitted,



James L. Hartzler AICP

TERMS AS ABOVE ACCEPTED

 6/9/2012
VILLAGE of THORNVILLE DATE

RESOLUTION NO. 12-001

A RESOLUTION AUTHORIZING AND DIRECTING THE VILLAGE OF THORNVILLE ADMINISTRATOR AND FISCAL OFFICER TO ENTER INTO A PERSONAL SERVICE CONTRACT WITH JAMES L. HARTZLER, AICP TO CONDUCT A ZONING WORKSHOP FOR THE VILLAGE

WHEREAS, Council for the Village of Thornville believes it would be beneficial to conduct a zoning workshop for Village officials and employees; and

WHEREAS, James Hartzler, AICP has the experience, background, and peculiar skills and aptitude to conduct this workshop; and

WHEREAS, the Village of Thornville now would like to enter into a personal services contract whereby James Hartzler conducts a zoning workshop.

NOW, **THEREFORE, BE IT RESOLVED** by the Council of the Village of Thornville, County of Perry, State of Ohio:

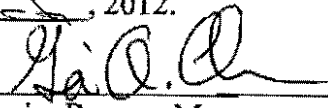
SECTION 1: The Village Administrator and Fiscal Officer are hereby authorized and directed to enter into a personal services contract, in substantially the same form and content as the contract attached hereto as Exhibit A and incorporated herein by reference, with James L. Hartzler, AICP for Professional Consulting Services in connection with providing a zoning workshop for Village officials and employees.

SECTION 2: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

SECTION 3: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.


SECTION 3: This Resolution shall take effect and be enforced from and after the earliest period allowed by law.

Passed in Council this 26th day of March, 2012.



Gavin Renner, Mayor

ATTEST:



Sandy Davis, Clerk of Council

APPROVED:

Approved as to form this 14th day of February 2012.



Brian M. Zets, Esq.
Village Solicitor

JAMES L. HARTZLER AICP

203 NORTH PLUM STREET • GRANVILLE, OHIO 43023

(740) 587-3471 / FAX (740) 587-3476 / jhartzler@windstream.net

February 7, 2012

Gavin Renner, Mayor
Village of Thornville, Ohio
1 South Main Street, P.O. Box 607
Thornville, OH 43076

Dear Mayor Renner:

The purpose of this letter is to outline the scope of services for a proposed ZONING WORKSHOP in Thornville, and to arrange an Agreement for such services. The workshop would be intended to bring the Village "back on track" with zoning and proposed development activities.

SCOPE OF SERVICES

I will conduct a single zoning workshop in Thornville (hereinafter referenced as VILLAGE), at a time and place as mutually agreed upon with the VILLAGE, provided such Workshop is held within sixty (60) days from the date of execution of this Agreement. The workshop will provide Village leaders with a "refresher course" in how zoning should work, and will include explanation and discussion of the following topics:

- the legal basis for zoning in Ohio
- the roles of the various entities involved with local zoning
- the requirements to be met in the administration of zoning
- zoning amendments, variances, conditional uses, nonconforming uses
- general recommendations for code administration and conducting meetings and hearings

In addition, I'll review the changes you've made in the code, as well as relevant changes in the Ohio Revised Code. The workshop will also include a question-and-answer period for specific topics. The general format of the workshop will be informal.

I would recommend that the workshop be held in the late afternoon or early evening hours, but I've also found that Saturday mornings tend to work well..

PROFESSIONAL FEE

The professional fee for the services as above is **\$400.00**. This fee includes all expenses and materials associated with the project. This fee shall be paid in one (1) lump sum not later than ten (10) days after the date of the Workshop.

RESPONSIBILITIES OF THE VILLAGE

- The VILLAGE shall provide a suitable location for the workshop and shall be responsible for all notification associated with the event. For maximum benefit, it is recommended that - at a minimum - members of Planning and Zoning Commission attend the Workshop, but the

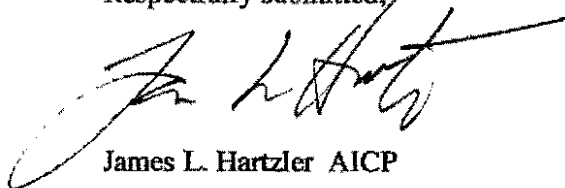
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Respectfully submitted,

TERMS AS ABOVE ACCEPTED


James L. Hartzler AICP


VILLAGE of THORNVILLE 6/9/2012
DATE